**Action Required:** Informational

**Issue:** Document and Media Exploitation (DOMEX) Program FY2018 Audit

**Executive Summary:**
To maintain the integrity of the information recorded into the (b) (7)(C) Tactical Operations Division (TOD) currently conducts quarterly monthly **manual** audit of all DOMEX exams in (b) (7)(C) . Port of Entries (POE) are rated on a scale of 1-6, 1 being the lowest and 6 being the highest.  Assessments of 3 or lower would indicate a failing score.

**Background:**
- The auditing process calls for attention to detail and a comprehensive analysis of data.
- Audit results may be subjected to examination by external parties.
- To maintain an audit with accurate and valuable data it has been determined that a "true audit" will be conducted:  Sampling, to include an average of 30 records will be reviewed and are audited each month.
- A POE gains a point for successfully completing the following categories:
- Reason for search (b) (7)(C) if enforcement action taken, Successful, was there Supervisory Customs and Border Protection Officer (SCBPO) Oversight, was device disabled prior to search, Tear Sheet provided, and was 5 W's included in narrative was there information referred to partnering entity.
- Audit will determine which POEs are in Directive/Policy compliance or require that more training resources be made available.

**Current Status:**
- The average overall monthly scores were ;
    - October 2017 – **3.9**
    - November 2017 **– 4.3**
    - December 2017 – **4.9**
    - January 2018 **– 4.6**
    - February 2018 **– 4.8**
    - March 2018 **– 3.8**
    - April 2018 **– 3.6**
    - May 2018 **– 3.9**
    - June 2018 **– 3.9**
    - July 2018 **– 3.8**
    - August 2018 **– 4.0**
    - September 2018 **– 4.0**

with the following notable discrepancies;
- ambiguous attention to details surrounding the event

- inadequate reason for search lacking program parameters cohesion
- Supervisory notification not included in narrative
- Narrative did not included if Tear Sheet provided or reason why.it was not

**<u>Moving Forward:</u>**
- TOD DOMEX Program Managers met with (b) (7)(C) Branch Chief regarding current Process, Policy and Protocol for referrals pertaining to electronic media extractions.
- Reiterate and socialize DOMEX Pilot Program Policy via email correspondence and outreach communication with Field Offices.
- Field Audits are also being conducted nationwide by Headquarters DOMEX Program Managers to ensure compliance with the national directive and address five deficiencies that were discovered during a recent FY2018 Office of Inspector General Audit:
  - [redacted]